



Beck Health & Nutrition is a member of ACPET (Australian Council for Private Education & Training)

Enrolment Form

Mr/Mrs/Ms/Miss Surname: First Name:

Date of Birth: Current Occupation:

Postal Address:Suburb/town:

State/Territory: Postcode (zip code): Country

Telephone: Home: Work:

Mobile (cell phone): Email:

What is your preferred contact method? Please tick phone email

How did you find out about this course?

Highest qualification to date (optional)

Number and age of children (optional)

I agree to the Terms and Conditions set out in the Course Guide and hereby state that the information provided is true at the time of signing (if under 18 years, your parent or guardian must complete this section)

Student Signature Date.....

Parent/Guardian NameParent/Guardian Signature

Course Name(s)	Course fee(s)
1.	\$
2.	\$
3.	\$

International postage & handling (outside Australia and New Zealand) \$20.00 AUD \$

Total \$

Payment Details

Payment is required at time of enrolment. Please make cheques payable to Beck Health & Nutrition

Money order Cheque Amex MasterCard VISA Electronic Funds Transfer (EFT)*

Credit Card # Expiry Date

Name on card Cardholder signature.....

* For payment via Electronic Funds Transfer, please include the student name as the reference.
Account Details: BSB: 062208 Account Number: 10101123 Account Name: Beck Health & Nutrition

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beck health & nutrition

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Enrolment Terms and Conditions

1. Enrolment confirmation

Individuals wishing to enrol in to a Beck Health & Nutrition course should complete the enclosed enrolment form and forward this with your payment details. Online, mail or fax enrolments will be confirmed by phone, email or mail. Telephone enrolments will be confirmed at the time of enrolment. All enrolments must be accompanied with payment. All required course materials will be mailed to the address nominated on the enrolment form.

2. Course fees

Course fees are outlined in the course guide. Course fees are inclusive of course materials, resources, learning booklets and answer booklets, examinations and relevant taxes. Failure to submit course fees with your enrolment may result in the delay or eventual cancellation of your place in the course. Beck Health & Nutrition reserve the right to alter course fees at any time. In common with other educational institutions, fees are non-refundable and non-transferable unless Beck Health & Nutrition cancels the course (see section 4).

3. Withdrawals

Changing circumstances sometimes result in a student asking to withdraw from a course. Students wishing to withdraw from their studies must advise Beck Health & Nutrition in writing within 14 days of receiving course materials. Provided all course materials are returned in their original condition, you will receive a refund for course fees paid less a \$75 (inclusive of GST) administration fee. Please choose your course carefully as after the above time period, we regret that no further application for credit or transfer of course fees can be accepted. All refunds/transfers are at the discretion of Beck Health & Nutrition. All refunds will be processed within a 21-day period.

4. Course cancellations and amendments

Beck Health & Nutrition reserve the right to cancel a course, or refuse any enrolment as permitted by law. Beck Health & Nutrition reserve the right to adjust fees, vary course requirements or course schedules at any time as deemed necessary. If a course cancellation does occur the student will have the option of either selecting another Beck Health & Nutrition course or a full refund of payment. All refunds will be processed within a 21-day period.

5. Extensions, deferrals and course duration limits

While there is no deferment policy for distance learning modules owing the structure and short-term nature of the courses, extensions for submission of assessments may be granted for an additional period upon written application. Students will maintain the right to request three extensions free of charge. Subsequent extension requests will incur a \$25 (inclusive of GST) extension fee. Students are required to complete their selected course within a 12 month period (from enrolment date). Students failing to complete the course within the 12 month period will be required to re-apply to the course of their choice and pay a \$95 (inclusive of GST) re-application fee.

6. Re-sit exams

Re-sit exams are offered to students who for whatever reasons were unable to reach the 50% pass mark. A fee of \$50 (inclusive of GST) is payable prior to the re-sit being conducted. Beck Health & Nutrition will advise students requiring re-sits of further details at the time.

7. Certification and academic transcripts

Certificates and academic transcripts will be forwarded to all students upon successful completion of their selected course.

8. Discounts

Students are entitled to discount from course fees in accordance with those outlined in this Course Guide and on the Beck Health & Nutrition website.

9. Student conduct

Students should conduct themselves in a professional manner, respecting the information provided, and the ethics and principles of the course. Students should also not pass on any passwords to others or allow others to use any student codes or access details.

10. Refusals

Refusal of enrolment is at the discretion of Beck Health & Nutrition should the prospective student not meet the requirements set out. There is no upper age limit, but students must at least be attending high school as a minimum age. Students under 18 years of age will require a legal guardian to authorize and accept the enrolment conditions.

11. Dismissals

Beck Health & Nutrition may choose to suspend or dismiss students from their selected courses according to the gravity of the following circumstances: 1) Improper conduct, 2) Using the materials in an unlawful manner (see section 14) 3) Inadequate progression (failure to complete the course of study within 12 months of enrolment).

12. International Students

Students residing outside of Australia or New Zealand will be required to pay AU\$20 postage and handling fee. This fee will be automatically charged at the time of enrolment.

13. International Currency Processing

Overseas students paying by credit card will have their card debited in Australian dollars and converted to your local currency by your card provider.

14. Course materials, copyright and Intellectual Property

The course materials which Beck Health & Nutrition provides to you shall become your property. However, the content of the Course Materials, including copyright and all other such intellectual property rights contained therein, remain the property of Beck Health & Nutrition. You may not reproduce any part of the Course Materials without the prior written consent of Beck Health & Nutrition.